



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

August 11, 2025

DIVISION MEMORANDUM  
No. 400, s. 2025

**PARTICIPANTS IN THE CONDUCT OF ORIENTATION OF LUZON CLUSTER  
DEPED OFFICIALS ON NEW SPECIAL NEEDS EDUCATION PROGRAM,  
ACTIVITIES, POLICIES, AND GUIDELINES**

**TO:** Assistant Schools Division Superintendents  
Chief-Curriculum Implementation Division (CID)  
Chief-School Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary School Heads  
All Others Concerned

1. In view of the implementation of the Special Needs Education Program and pursuant to the provisions of *Republic Act No. 11650*, otherwise known as "*Instituting a Policy of Inclusion and Services for Learners with Disabilities in Support of Inclusive Education Act*," the Schools Division Office of Batangas, through the Curriculum Implementation Division, hereby announces the **List of Participants** to the **Orientation of Luzon Cluster DepEd Officials on the New Special Needs Education Program, Activities, Policies, and Guidelines** to be held on **August 13–15, 2025** at the **Great Eastern Hotel, Quezon Avenue, Quezon City**.

NAME	DESIGNATION / POSITION	OFFICE / SCHOOL
1. Mercy R. Villanueva	Education Program Supervisor	SDO Batangas Province
2. Vicky P. De Torres	Principal IV	Balayan East Central School
3. Movita O. Cruzat	Principal IV	As-Is Integrated School
4. Jennifer H. Cabello	Principal III	Subic Elementary School
5. Irene B. Nakpil	Principal IV	Padre Imo Luna Memorial Elementary School
6. Marilyn C. Marasigan	Principal IV	Rosario East CS

2. Expenses relative to the conduct of the activity shall be charged against School/Division MOOE and other local funds subject to usual accounting and auditing rules and regulations.



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

---

2. This training aims to:
  - a. familiarize supervisors and school heads with the new program, activities, policies, and guidelines;
  - b. conduct simulation activities to assess their proficiency in managing various SNED programs and activities; and
  - c. gather feedback on different DepEd policy issuances concerning the implementation of SNED programs.
3. This memorandum shall serve as the official authority to travel.
4. Immediate dissemination of this memorandum is desired.

  
**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent

Encl. None

Reference: Republic Act No. 11650

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

MRV/ PARTICIPANTS IN THE CONDUCT OF ORIENTATION OF LUZON CLUSTER DEPED OFFICIALS ON NEW SPECIAL NEEDS EDUCATION PROGRAM, ACTIVITIES, POLICIES, AND GUIDELINES/R2-145535/8/11/2025